



Issued: 8 March 2016

## Temporary Certificate of Part-FCL Licence Privileges for Ratings or Certificates

This Information Notice contains information that is for guidance and/or awareness.

Recipients are asked to ensure that this Information Notice is copied to all members of their staff who may have an interest in the information (including any 'in-house' or contracted maintenance organisations and relevant outside contractors).

<b>Applicability:</b>	
<b>Aerodromes:</b>	Not primarily affected
<b>Air Traffic:</b>	Not primarily affected
<b>Airspace:</b>	Not primarily affected
<b>Airworthiness:</b>	Not primarily affected
<b>Flight Operations:</b>	All AOC holders and General Aviation Pilots
<b>Licensed/Unlicensed Personnel:</b>	All Approved Training Organisations, All Examiners, All Pilots

### 1 Introduction

- 1.1 Commission Regulation (EU) No. 1178/2011 (as amended) – Annex VI - ARA.FCL.215(d) permits Competent Authorities to develop procedures to permit Part-FCL privileges to be exercised by the licence or certificate holder for a maximum period of 8 weeks after successful completion of the applicable examination(s), pending the issue or endorsement on the licence or certificate.
- 1.2 The purpose of this Information Notice (IN) is to notify that the UK CAA has decided to implement the provision of ARA.FCL.215(d) and to set out the conditions to be fulfilled before issuing temporary Part-FCL licence privileges for Ratings or Certificates to applicants where the UK CAA is their Competent Authority.
- 1.3 Temporary FCL privileges may be exercised by using a valid Form [SRG1100 - Temporary Certificate of Licence Privileges for Ratings or Certificates](#).

### 2 Scope

- 2.1 The Temporary Certificate is valid for UK CAA Part-FCL (or JAR FCL) licence holders ONLY, or in the case of SFIs/SFEs, where the UK CAA is their Competent Authority.
- 2.2 The Temporary Certificate is only applicable to an applicant that has or applicants that have completed the applicable EASA approved training course(s) at an ATO that is fully approved

for such training in accordance with Commission Regulation (EU) No. 1178/2011 (as amended) – Annex VI – Part-ORA.

- 2.3 The Temporary Certificate will only remain valid for a **maximum period of 8 weeks** to enable the licence holder to exercise the privileges for Ratings or Certificates and is applicable to the following Categories of Aircraft:
- Aeroplane
  - Helicopter
  - Balloon
  - Sailplane
  - Airship
- 2.4 The Temporary Certificate will only remain valid for a **maximum period of 8 weeks** to enable the licence holder to exercise the privileges of the following applicable Ratings:
- Class Ratings – Single Engine and/or Multi Engine (Land and/or Sea)
  - Type Ratings - Single Pilot and/or Multi Pilot
  - Instrument Rating (and extension of privileges to include Low Visibility “LVO”)
  - Mountain rating
  - En-route instrument Rating
  - Sailplane Cloud Rating
- 2.5 The Temporary Certificate will only remain valid for a **maximum period of 8 weeks** to enable the licence holder to exercise the privileges of the following applicable Certificates:
- Flight Instructor Certificate (FI)
  - Type Rating Instructor Certificate (TRI)
  - Class Rating Instructor Certificate (CRI)
  - Instrument Rating Instructor Certificate (IRI)
  - Synthetic Flight Instructor Certificate (SFI)
  - Flight Examiner Certificate (FE)
  - Class Rating Examiner Certificate (CRE)
  - Instrument Rating Examiner Certificate (IRE)
  - Flight Instructor Examiner Certificate (FIE)
- 2.6 The Temporary Certificate is defined within the UK CAA Form **SRG1100 - Temporary Certificate of Licence Privileges for Ratings or Certificates**. The SRG1100 Form may only be issued and signed by a **valid** Part-FCL Examiner Certificate holder who is appropriately qualified, in all respects, to conduct the Skill Test, Proficiency Check, or Assessment of Competence being conducted.
- 2.7 An Examiner may only issue a Temporary Certificate (SRG1100) when satisfied that the applicant has met all the training and testing requirements for the Part-FCL Rating or Certificate being applied for. The issuance of a Temporary Certificate is not compulsory; accordingly, an Examiner is not obliged to issue a Temporary Certificate when being unable to satisfy themselves that the candidate is fully compliant with the Part-FCL training and testing requirements.

- 2.8 The applicant may exercise the privileges endorsed within the Temporary Certificate for a maximum period of 8 weeks (commencing from the date of test). There are no provisions to extend the 8 week validity period.
- 2.9 It is the applicant's sole responsibility to ensure that they apply for the issue and/or endorsement of their Part-FCL Licence or Certificate in good time but most importantly well within the 8 week validity period of the Temporary Certificate. Applicants must also note the impact of CAA licensing turn-around times so as to be confident that the Application can be received and satisfactorily processed in a timely manner prior to the expiry of the Temporary Certificate. If the application is delayed, in error or is received nearing the end of the 8 week validity period, there is a real risk that the Temporary Certificate will expire prior to the issuance of the licence endorsement/certificate. As stated in paragraph 2.8 above, there are no provisions to extend the 8 week validity period of the Temporary Certificate.
- 2.10 Equally, in the event that the applicable requirements have not been fully met, the Temporary Certificate will be, immediately, provisionally suspended and the subsequent application will likely be rejected.
- 2.11 Pilots who intend to utilise the facility of the Temporary Certificate must:
- carry a signed copy of the Temporary Certificate (SRG1100) at all times when using the associated privilege;
  - except in the case of an SFI/SFE, hold a valid Part-MED medical certificate appropriate to the licence/privilege being exercised;
  - When applicable (e.g. for ZFTT Type Rating), carry evidence that the additional applicable Part-FCL requirements have been completed in full.

### 3 Further Information

- 3.1 UK CAA Part-FCL Examiner Certificate holders must follow the procedures for Examiner Designation as per [IN-2016/004](#).
- 3.2 Non-UK CAA Part-FCL Examiner Certificate holders must follow the procedures for Examiner Designation as per [IN-2016/003](#).
- 3.3 The Temporary Certificate Form [SRG1100 - Temporary Certificate of Licence Privileges for Ratings or Certificates](#) may be completed digitally before printing (preferable method), or may be printed and completed manually.
- 3.4 The original Form and all the copies must be signed by the examiner. No photocopied signatures are permitted.
- 3.5 In accordance with ORO.FC.220(e), ZFTT graduates must commence LIFUS within 21 days following completion of the approved ZFTT training course. It is the responsibility of the Approved ZFTT partnering AOC to ensure that the LIFUS commences within those 21 days. Should LIFUS not be commenced within the requisite 21 days, the Temporary Certificate (if issued) will cease to be valid for this privilege and the pilot will require refresher training at the ATO. Following completion of that refresher training, the Temporary Certificate will remain valid for a further 21 days in order to commence LIFUS at the partnering AOC.
- 3.6 Where further aircraft training is subsequently required (i.e. base training/LIFUS for fixed wing aircraft or aircraft training elements of not more than 2 hours for helicopter type ratings) following successful completion of the skill test, the examiner must state within the "Additional Privileges/Restrictions/Remarks" section of the SRG1100 Form "Aircraft training to be completed". In these circumstances, when the pilot exercises the newly obtained privileges in

an aircraft (facilitated by the issuance of a Temporary Certificate), he must also carry “evidence” that the applicable aircraft training has also been completed (Form SRG1112).

#### **4 Queries**

- 4.1 Any queries or further guidance required as a result of this communication should be addressed to: [FCLWEB@caa.co.uk](mailto:FCLWEB@caa.co.uk).

#### **5 Cancellation**

- 5.1 This Information Notice will remain in force until further notice.