



Border Force



ASSOCIATION OF
CHIEF POLICE OFFICERS

General aviation report guidance – March 2015

Changes to the February 2015 version of this guidance:

- Submitting a GAR to Border Force section: Information added about an emergency helpline.

Introduction

These instructions have been produced by Border Force are designed and published for General Aviation¹ pilots, operators and owners of aircraft. They help you to complete and submit a General Aviation Report (GAR) and inform you about the types of airport you can use to make your journey.

The instructions explain: -

- [What a General Aviation Report \(GAR\) is](#)
- [What powers are used to require a report](#)
- [Where aircraft can land and take off](#)
- [When you are asked to submit a General Aviation Report \(GAR\);](#)
- [When, how and where to send the GAR](#)
- [How to complete the GAR](#)
- [How GAR information is used](#)
- [Custom requirements when travelling to the UK](#)
- [The immigration and documentation requirements to enter the UK](#)
- [What to do if you see something suspicious](#)

What is a General Aviation Report (GAR)?

General Aviation pilots, operators and owners of aircraft making Common Travel Area² and international journeys in some circumstances are required to report their expected journey to the Police and/or the Border Force command of the Home Office.

Border Force and the Police request that the report is made using a GAR. The GAR helps Border Force and the Police in securing the UK border and preventing crime and terrorism.

What powers are used to require a report?

An operator or pilot of a general aviation aircraft is required to report in relation to international or Channel Islands journeys to or from the UK, **unless** they are travelling outbound directly from the UK to a destination in the European Union as specified under Sections 35 and 64 of the Customs & Excise Management Act 1979. Even if pilots and operators are not required to provide notification of a flight it is helpful if they do provide this notification.

¹ The term General Aviation describes any aircraft not operating to a specific and published schedule

² The Common Travel Area is comprised of Great Britain, Northern Ireland, Republic of Ireland, the Isle of Man and the Channel Islands

Under Paragraph 12 of Schedule 7 to the Terrorism Act 2000, the captain of a flight operating between a Great Britain port and Northern Ireland, the Republic of Ireland, the Channel Islands or the Isle of Man³ using a port not designated under that Act, must notify the police at least 12 hours in advance of their journey. Where a flight is operating for reward the captain may not arrive or depart from a non designated port without having approval to do so from an examining officer and to do so constitutes a criminal offence. Notifications must be sent to a constable of the force where the port is located at least 12 hours in advance⁴. Reports submitted via approved websites and by email to HMRC's National Co-ordination Unit (NCU) using the January 2015 Excel version of the GAR form are forwarded to the relevant force.

Where aircraft can land and take off?

Places where aircraft may land/take off fall into 3 categories and are dependent on where you are leaving from/going to as well as the purpose of your journey: -

- Airports designated as customs & excise and/or designated immigration ports of entry by the Border Force and/or Police.
- Non designated customs and excise airports, operating under a Certificate of Agreement; and
- Other places which are neither designated nor have a Certificate of Agreement e.g. small airfields, landing strips and some helipads

[Annex C](#) lists the designated airports and locations which have a Certificate of Agreement

Designated airports

Airports can broadly have 3 types of designation: Customs & Excise, Immigration and Police.

Border Force, which is part of the Home Office, manages the customs & excise and immigration designations of airports. The central Home Office manages the Police designation of airports.

Flights using an airport designated as a customs & excise airport may fly to/from **any** destination. All ports designated as Immigration Ports of Entry are also designated as customs & excise airports

Where an aircraft is carrying any paying passengers (including air taxi and similar arrangements) between any of Great Britain, Northern Ireland and the Common Travel Area the aircraft must use a police designated airport unless given specific authority by the relevant police force.

Certificate of Agreement airports

For customs purposes certain airports not designated by customs & excise operate under a Certificate of Agreement (CoA) managed by Border Force. The agreement sets out what flights the operator is allowed to handle and, where applicable, any permitted customs operations that may take place e.g. the permanent importation of an aircraft.

When intending to arrive in/depart from Great Britain or Northern Ireland for the first time at a CoA airport, you should check with the airport operator that they are approved to handle your flight, given that the CoA may restrict where flights can arrive from and depart to, and the purpose of your flight e.g. transporting passengers or the permanent importation of the aircraft.

³ or flights between a Northern Irish port and Great Britain, the Republic of Ireland, the Channel Islands or the Isle of Man

⁴ GARs submitted via approved websites and completed January 2015 Excel versions of the GAR submitted to the Police by email via the National Co-ordination Unit meet the requirement for the notification to be sent to a constable of the force where the port is located.

Other places (neither designated nor holding a Certificate of Agreement)

'Other places' do not have any type of designation or a Certificate of Agreement.

When using an 'other place', you can only fly within Great Britain and Northern Ireland or to/from destinations within the European Union (EU).

Please note for customs purposes the Channel Islands are treated as being outside the EU. Therefore if you are flying directly to/from the Channel Islands you can only use a Certificate of Agreement airport which is approved for such flights or a designated customs and excise airport.

If an airfield is not listed in [Annex C](#) it is regarded as an 'Other place'.

When, where and how do I submit a GAR?

You may be requested to submit a GAR depending on your route and the airport you are using.

The tables below set out the circumstances in which you are requested to submit a GAR and where and how to send it.

- [Departures \(aircraft flying from the UK\) \(Annex A\)](#); and
- [Arrivals \(aircraft flying to the UK\) \(Annex B\)](#)

You are requested to submit GARs in advance to the locations and within the timescales set out in the tables. If you cannot meet the timescales due to exceptional circumstances e.g. an emergency or bad weather you should do the following:-

- Border Force reportable flights: You are requested to submit the GAR as soon possible (which might be on arrival) and use a designated customs & excise airport.
- Terrorism Act 2000 reportable flights: You must use a Police designated airport.

Submitting a GAR to Border Force

You can use a website approved to submit the information contained in the GAR form. Details of these websites are available on [GOV.UK](#).

Submission via an approved website is the most efficient and secure way of submitting GAR information. Website users are provided with a message and unique reference confirming successful submission of the information. You are therefore advised to use an approved website to submit GAR information.

Alternatively you can complete the January 2015 version of the GAR electronically and submit it in an Excel format to Border Force by emailing it to the National Co-ordination Unit (NCU) using the details below. Please title your email: 'GAR, *airfield registration, name of airfield, postcode of airfield (if known)*'. Where possible the GAR should be saved and submitted in a .xlsx format (Windows 2007 onwards).

Email: ncu@hmrc.gsi.gov.uk

A GAR should be completed and submitted electronically as described above. In extremis the GAR can be faxed rather than emailed to NCU on 0870 240 3738 (overseas +44 1708 862521). Where ever possible faxed GARs should be completed electronically.

Illegible handwritten GARs will be rejected.

The January 2015 version of the GAR form is available on GOV.UK.

In emergency situations pilots, operators and owners may telephone +44 (0) 845 723 1110 for advice about amending or submitting a GAR for Border Force reporting purposes. Calls should not be made to this phone number to obtain advice about amending or submitting a GAR to the Police under the Terrorism Act 2000. Emergency situations include medical emergencies, an air ambulance with a critically ill passenger, and other emergencies requiring changes to GARs already submitted.

Submitting a GAR to the Police

You can use a website approved to submit the information contained in the GAR form. Details of these websites are available on GOV.UK.

Submission via an approved website is the most efficient and secure way of submitting GAR information. Website users are provided with a message and unique reference confirming successful submission of the information. You are therefore advised to use an approved website to submit GAR information.

Alternatively you can complete the January 2015 version of the GAR electronically and submit it in an Excel format to the Police by emailing it to the **NCU** (contact details above). The GAR will then be made available via the Home Office's Collaborative Business Portal (CBP) to the Police force responsible for the area in which your departure/arrival airport is situated. If you are submitting a GAR **only to the Police** you can continue to email or fax the GAR directly to the responsible Police force responsible (the telephone and fax numbers of Police forces are enclosed at [Annex D](#)). However the Police would prefer you to submit the GAR via an approved website or by email to the NCU. Where possible the GAR should be saved and submitted in a .xlsx format (Windows 2007 onwards).

A GAR should be completed electronically as described above. Illegible handwritten GARs will be rejected.

The January 2015 version of the GAR form is available on GOV.UK.

If you are submitting a GAR to both the Police and Border Force, the GAR information can be submitted once using an approved website or by emailing an electronically completed January 2015 version of the GAR in an Excel format to NCU. The information will be routed securely and safely to both organisations.

Channel Island and Isle Man flights to and from countries other than the UK

The GAR form and approved websites are only to be used for flights arriving in or departing from the UK as specified in annexes A and B.

Channel Island and Isle Man flights to and from countries other than the UK must not make a report using the GAR form or via an approved website (e.g. France to the Channel Islands). Such flights must provide notification and declarations in accordance with the requirements of the authorities of those territories as described at the links below.

- [Jersey](#)
- [Guernsey & Alderney](#)
- [Isle of Man](#)

How do I complete a GAR?

Any alteration to the GAR's headers or data descriptors will invalidate the GAR form. Additional rows may be added to the GAR form.

Description	Comment
Arrival/Departure To/From UK?	Select either Arrival or Departure
ICAO OR IATA CODE of Arrival Port	<p>If the flight is arriving in the UK - The UK location at which the aircraft intends to arrive.</p> <p>If the flight is departing the UK – The international, Channel Island or Isle of Man location at which the aircraft intends to arrive.</p> <p>If the flight is departing the UK mainland for Northern Ireland – The Northern Ireland location at which the aircraft intends to arrive.</p> <p>Ports must be input as 3 character IATA codes or 4 Character ICAO codes. Where codes for the location are not available type 'ZZZZ' , the name of the location and its postcode.</p>
Date of Arrival	in DD:MM:YYYY format only
Time of Arrival	in hh:mm:ss UTC only
Owner Operator Not Pilot	The name of the registered owner of the aircraft
Crew Contact Tel No	The telephone number that can be used to contact the crew
ICAO OR IATA CODE of Departure Port	<p>If the flight is arriving in the UK – The international, Channel Island or Isle of Man location from which the aircraft intends to depart.</p> <p>If the flight is departing the UK - The UK location from which the aircraft intends to depart.</p> <p>If the flight is departing Northern Ireland for the UK mainland – The Northern Ireland location at which the aircraft intends to depart.</p> <p>Ports must be input as 3 character IATA codes or 4 Character ICAO codes. Where codes for the location are not available type 'ZZZZ' , the name of the location and its postcode.</p>
Date of Departure	in DD:MM:YYYY format only
Time of Departure	in hh:mm:ss UTC only

Registration	The aircraft registration as recorded on the certificate of registration and as imprinted on the fuselage. No hyphens or spaces
Type (ICAO Standard)	The name of the manufacturer and model of the aircraft
Usual Base (ICAO or IATA Code or Name)	The location or the aircraft's normal or nominal base. Ports must be input as 3 character IATA codes or 4 Character ICAO codes. Where codes for the location are not available type 'ZZZZ', the name of the location and its postcode.
Is the aircraft in Free Circulation In EU	Select Yes or No. Aircraft imported from outside the EU are in free circulation in the EU when all import formalities have been complied with and all duties, levies or equivalent charges have been paid and not refunded. Free circulation aircraft that have previously been exported from the EU and are re-imported to the EU maybe eligible to returned Goods relief subject to certain conditions, see Notice 236. For general enquiries about aircraft imports contact the National Advice Service on 0845 010 9000
Reason for Visit to the EU	Select Based; Short Term visit; Maintenance; or Permanent Import
Travel Document Type (TD_Type)	Insert Passport or Identity card. If it is another type of document leave the cell blank and insert the type of document in the "Nature of Document if other" field
Nature of Document if other	Insert type if other than Passport or Identity card
TD_Issuing Country	Type in the applicable ISO 3166-1 alpha-3 country code. The codes can be viewed in the 'ISO 3166 1' worksheet of the GA form (bottom of screen)
TD_Number	As shown in the travel document
Surname	The surname as shown in the passport or travel document
Forenames	The forename(s) as shown in the passport or travel document, more than one forename should be separated by a space
Gender	Insert Male, Female or Unknown as shown in the passport or travel document.
DOB	Date of Birth as shown in the passport or travel document in DD:MM:YYYY format
Place of Birth	As shown in the passport or travel document
Nationality	Type in the applicable ISO 3166-1 alpha-3 country code. The codes can be viewed in the 'ISO 3166 1' worksheet of the GA form (bottom of screen)
TD_Expiry Date	As shown in the passport or travel document in DD:MM:YYYY format
Home Address or Address visiting in the UK	The address of the crew or passenger of the aircraft. Including the postcode

How is GAR information used?

The information will be processed by the Home Office in accordance with the Data Protection Act 1998. The Home Office is the data controller in relation to the information provided on the GAR form and submitted via approved websites. The information provided will be used to perform Home Office functions including border security checks and will be treated in confidence, but it may be disclosed to other government departments, agencies, local authorities, foreign governments, financial institutions, commanders of aircraft, air carriers, port handling agents, airport and airfield operators and other bodies, to enable the Home Office or those bodies to perform their functions. Any disclosures will be in accordance with the Data Protection Act 1998.

Customs requirements when travelling to the UK

You, your crew and passengers need to ensure you comply with customs requirements when travelling to the UK from European Union and non-European countries. Certain goods are prohibited and restricted in the UK. There are heavy penalties including imprisonment for bringing prohibited or restricted goods above permissible levels in to the UK.

Further information about customs requirements and prohibited and restricted goods can be found on the [GOV.UK website](#).

Immigration and documentation requirements to enter the UK

You, your crew and your passengers need to ensure you meet the immigration requirements set out in legislation in order to lawfully enter the UK; otherwise you may be refused entry.

You also need to ensure when arriving in the UK from abroad that you, your crew and passengers have the correct documents required to enter the UK. These include a passport or other document that satisfactorily establishes your identity and nationality, and if required a visa of the kind required under the immigration rules.

If you, your crew or your passengers arrive in the UK from abroad and on request cannot provide the required documents you could be subject to extended delays on arrival whilst your identities and details are verified. Additionally if anybody onboard requires Leave to Enter the UK the agent or owner of the aircraft could also be charged £2000 for each inadequately documented person carried on the aircraft. Border Force uses the term 'carrier's liability' to describe this potential charge.

Further information about the immigration rules and visa requirements is on the [GOV.UK website](#).

Further information about carrier's liability can be found on the [GOV.UK website](#).

What to do if you see something suspicious

Defeat Crime and Terrorism – Report your suspicions

Report smuggling on our Customs Hotline: 0800 595 000 or online at Customs, Excise & [VAT](#) fraud reporting.

If you see anything suspicious contact your local police or phone 101 and quote 'Project Pegasus'.

In an emergency call 999. **'Project Pegasus – Strengthening our borders'**

Annex A

GAR reporting – departures from the uk

DESTINATION	REPORTING OUTCOME	NCU Email: ncu@hmrc.gsi.gov.uk
Non-European Union	<p>Submit a GAR to Border Force</p> <p>You are requested to submit the GAR at least 24 hours prior to departure to:</p> <ul style="list-style-type: none"> - Border Force via an approved website or via the National Co-ordination Unit (NCU) 	
European Union (except Republic of Ireland)	<p>GAR unnecessary</p>	
Republic of Ireland	<p>Submit a GAR to the Police (if you are using an airport not designated by the Police)</p> <p>If the departure airport does not have a police designation (see Annex C for a list of police designated airports) you are requested to submit a GAR at least 12 hours prior to departure:</p> <ul style="list-style-type: none"> - To the Police via an approved website or via NCU¹; or - Directly to the Police force responsible for the area in which your departure airport is situated (see Annex D)¹; <p>If the airport has a police designation (see Annex C for a list of police designated airports) you do not have to submit a GAR</p>	
Northern Ireland ² or the Isle of Man	<p>Submit a GAR to the Police (if you are using an airport not designated by the Police)</p> <p>If the departure airport does not have a police designation (see Annex C for a list of police designated airports) you are requested to submit a GAR at least 12 hours prior to departure:</p> <ul style="list-style-type: none"> - To the Police via an approved website or NCU¹; or - directly to the Police force responsible for the area in which your departure airport is situated (see Annex D)¹; <p>If the airport does have a police designation (see Annex C for a list of police designated airports) you do not have to submit a GAR</p>	
Channel Islands	<p>Submit a GAR to the Police (if applicable) and Border Force</p> <p>If the airport does not have a police designation (see Annex C for a list of police designated airports) you are requested to submit a GAR at least 12 hours prior to departure to:</p> <ul style="list-style-type: none"> - To the Police and Border Force via an approved website or NCU (a single GAR will be routed to both the Police and Border Force) ¹ <p>If the airport has a police designation (see Annex C for a list of police designated airports) you do not have to submit a GAR to the police but are requested to submit a GAR at least 12 hours prior to departure to:</p> <ul style="list-style-type: none"> - Border Force via an approved website or the NCU <p>Please note you can only use an airport designated for customs purposes or an airport with a Certificate of Agreement allowing Channel Island flights. (See section about where aircraft can take off/land and Annex C)</p>	

¹ If the aircraft is carrying paying passengers and using a non-designated police airport, you **must** receive specific authority from the responsible police force to use the airport prior to departure (contact details are available at [Annex D](#))

² If the arrival airport in Northern Ireland is not a police designated airport please **also** submit a GAR to the Police Service of Northern Ireland.

Annex B

GAR reporting – arrivals in the UK

DEPARTING	REPORTING OUTCOME NCU Email: ncu@hmrc.gsi.gov.uk
Non-European Union (EU)	<p>Submit a GAR to Border Force</p> <p>You are requested to submit a GAR at least 24 hours prior to arrival to Border Force via an approved website or the National Coordination Unit (NCU)</p>
EU (except Republic of Ireland)	<p>Submit a GAR to Border Force</p> <p>You are requested to submit a GAR at least 4 hours prior to arrival to Border Force via an approved website or the NCU</p>
Republic of Ireland	<p>Submit a GAR to the Police directly (if applicable) and Border Force</p> <p>If the arrival airport does not have a police designation (see Annex C for a list of police designated airports) you are requested to submit a GAR to:</p> <ul style="list-style-type: none"> - The Police and Border Force via an approved website or the NCU at least 12 hours prior to arrival* (a single GAR will be routed to both the Police and Border Force) ¹ <p>If the airport does have a police designation (see Annex C for a list of police designated airports) you do not have to submit a GAR to the police but are requested to submit a GAR at least 4 hours prior to arrival to:</p> <ul style="list-style-type: none"> - Border Force via an approved website or the NCU.
Northern Ireland ² or the Isle of Man	<p>Submit a GAR to the Police (if you are using an airport not designated by the Police)</p> <p>If the arrival airport does not have a police designation (see Annex C for a list of police designated airports) you are requested to submit a GAR, at least 12 hours prior to arrival to:</p> <ul style="list-style-type: none"> - The Police via an approved website or NCU¹; or - Directly to the Police force responsible for the area in which your arrival airport is situated (see Annex D)¹ <p>If the airport has a police designation (see Annex C for a list of police designated airports) you do not have to submit a GAR.</p>
Channel Islands	<p>Submit a GAR to the Police (if applicable) and Border Force</p> <p>If the arrival airport does not have a police designation (see Annex C for a list of police designated airports) you are requested to submit a GAR at least 12 hours prior to arrival to:</p> <ul style="list-style-type: none"> - The Police and Border Force via an approved website or the NCU at least 12 hours prior to arrival (a single GAR will be routed to both the Police and Border Force)¹ <p>If the airport does have a police designation (see Annex C for a list of police designated airports) you do not have to submit a GAR to the police but are requested to submit a GAR at least 12 hours prior to arrival to:</p> <ul style="list-style-type: none"> - Border Force via an approved website or the NCU <p>Please note you can only use an airport designated for customs purposes or an airport with a Certificate of Agreement allowing Channel Island flights. (See section about where aircraft can take off/land and Annex C)</p>

* Notification to the Police is required 12 hours in advance under the Terrorism Act 2000. The Police immediately provide GARs relating to inbound Republic of Ireland flights submitted via approved websites and NCU to Border Force for customs purposes using paragraph 4 of Schedule 14 of the Terrorism Act 2000.

¹ If the aircraft is carrying paying passengers and using a non-designated police airport, you **must** receive specific authority from the responsible police force to use the airport prior to arrival (contact details are available at [Annex D](#).)

² If the departure airport in Northern Ireland is not a police designated airport please **also** submit a GAR to the Police Service of Northern Ireland

ANNEX C: Designated airports and Certification of Agreement airfields

If the airport you are using is not listed below, it is classified as an 'other place'. Certificate of Agreement airports and other airfields can only be used for certain journeys and may have restrictions about the customs operations they can be used for e.g. permanent importation of aircraft. Please see the section about [where aircraft can take off and land](#) for further information.

Customs & Excise designated airport: C **Certificate of Agreement airport: A** * - Airport also approved for 3rd country aircraft imports

Immigration designated: I

Police designated: P

	C	I	P	A
Aberdeen - EGPD	X	X	X	
Andrewsfield - EGSL				X
Battersea Aerodrome - EGLW				X
Beccles Airfield - EGSM				X
Bedford Aerodrome				X
Belfast Aldergrove/International - EGAA	X	X	X	
Belfast City -George Best - EGAC			X	X
Bembridge Airport - EGHJ				X
Beverley (Linley Hill) Airfield - EGNV				X
Biggin Hill - EGKB	X		X	
Birmingham - EGBB	X	X	X	
Blackbushe Airport - EGLK				X
Blackpool Airport - EGNH	X		X	X
Bodmin Airfield - EGLA				X
Bourn Aerodrome - EGSN				X
Bournemouth - EGHH	X	X	X	
Brands Hatch Helipads				X
Brimpton Airfield				X
Bristol Filton - EGTG	X			
Bristol Lulsgate - EGGD	X	X	X	
Caernarfon - EGCK				X
Cambridge - EGSC	X		X	
Cardiff - EGFF	X	X	X	
Carlisle Airport- EGNC			X	X
Chalgrove Airfield - EGLJ				X
City of Derry (Eglinton) Airport / Londonderry - EGAE			X	X
Clacton Aerodrome - EGSQ				X
Compton Abbas Airfield - EGHA				X
Coventry - EGBE	X		X	
Cranfield Airport - EGTC				X
Crowfield Airfield - EGSO				X
Cumbernauld Airport - EGPG				X
Denham Aerodrome - EGLD				X
Dundee Airport - EGPN				X

	C	I	P	A
Dunkeswell - EGTU				X
Durham Tees - EGNV	X	X	X	
Duxford Airfield - EGSU				X
Eaglescott Airfield -EGHU				X
Earls Colne - EGSR				X
Edinburgh Airport - EGPH	X	X	X	
Elmsett Airfield - EGST				X
Elstree - EGTR				X
Enniskillen (St Angelo) Airport				X
Exeter Airport - EGTE	X		X	
Fairoaks Airport - EGTF				X
Farnborough - EGLF	X			
Fenland Airfield -EGCL				X
Fowlmere - EGMA				X
Full Sutton Airfield				X
Gamston Airfield - EGNE				X
Glasgow - EGPF	X	X	X	
Gloucester (Staverton) Airport * -EGBJ			X	X
Goodwood - EGHR				X
Haverfordwest - EGFE				X
Hawarden Airport				X
Headcorn / Lashenden - EGKH				X
Headon Airfield				X
Henstridge Airfield - EGHS				X
Humberside - EGNJ	X		X	
Inverness Airport EGPE				X
Isle of Man – EGNS	X	X		
Kemble Airport * -EGBP				X
Kirkwall Airport -EGPA				X
Lands End - EGHC				X
Lasham Airfield * -EGHL				X
Leeds Bradford -EGNM	X	X	X	
Lee-on-Solent Airfield (Daedalus) - EGHF				X
Leicester-Stoughton				X

	C	I	P	A
Liverpool -EGGP	X	X	X	X
London City -EGLC	X		X	
London Gatwick - EGKK	X	X	X	
London Heathrow -EGLL	X	X	X	
London Luton -EGGW	X	X	X	
London Stansted -EGSS	X	X	X	
Lydd -EGMD	X		X	
Manchester -EGCC	X	X	X	
Manchester City/Barton - EGCB				X
Manston - EGMH	X		X	
Netherthorpe Airfield - EGNF				X
Newcastle -EGNT	X	X	X	
Newquay - EGHQ	X			
North Weald Airfield - EGSX				X
Norwich - EGSB	X	X	X	
Nottingham Tollerton -EGBN				X
Nottingham E. Midlands - EGNX	X	X	X	
Old Buckenham Airfield -EGSV				X
Old Sarum Airfield -EGLS				X
Oxford (Kidlington) * EGTK				X
Panshanger Aerodrome -EGLG				X
Pembrey -EGFP				X
Perranporth Airfield - EGTP				X
Perth Airport -EGPT				X
Peterborough/Conington - EGSF				X
Plymouth -EGHD	X		X	
Popham Airfield - EGHP				X
Prestwick - EGPK	X	X	X	
RAF Mona				X
Redhill Aerodrome - EGKR				X
Robin Hood Doncaster - EGCN				X
Rochester Airport - EGTO				X
Sandown Airport - EGHN				X
Sandtoft - EGCF				X

	C	I	P	A
Scatsta Heliport - EGPM				X
Seething Airfield -EGSJ				X
Sherburn In Elmet EG CJ				X
Shipdham -EGSA				X
Shobdon Airfield - EGBS				X
Shoreham - EGKA	X			
Sleep - EGCV				X
Southampton -EGHI	X	X	X	
Southend - EGMC	X	X	X	
St Mary's Airport -EGHE				X
Stapleford -EGSG				X
Stornoway * -EGPO				X
Sturgate - EGCS				X
Sumburgh - EGPB	X			
Swansea Airport - EGFH				X
Sywell -EGBK				X
Tatenhill Airfield - EGBM				X
Thrupton Airport -EGHO				X
Turweston - EGBT				X
Upfield Farm, Newport				X
Walney Aerodrome				X
Warton -EGNO				X
Wellesbourne -EGBW				X
Welshpool -EGCW				X
West Wales (Ceredigion) -EGFA				X
White Waltham - EGLM				X
Wick Airport* - EGPC				X
Wolverhampton -EGBO				X
Wycombe EGTB				X
Yeovil Aerodrome EGHG				X

Annex D: Police force contact details

You should submit the GAR to the police force geographically closest to your point of arrival or departure

County	Fax	Tel	County	Fax	Tel	County	fax	Tel	County	Fax	Tel
Avon & Somerset	01275 473516	01275 473515	Bedfordshire*	01582 723352	01582 413663	Cambridgeshire	01582 723352	01582 413663	Cheshire	01606 362195	01606 364127
Cleveland	01642 326035	01642 301330	Cumbria	01768 868867	01768 215058	Devon/ Cornwall	01392 362634	01392 452680	Derbyshire *	01332 613242	0300 122 8867
Dorset		01202 593999	Durham	01325 335298	01325 332061	Dyfed/Powys	01348 874046 (M-F) 01348 874000 (weekends)	01348 871968	Essex *	01245 452697	01376 556284
Gloucester *	01242 247896	01242 247899	Greater London – Metropolitan	Biggin Hill 01959 540481 London City 0208 217 7604 NPO 0208 721 6416	Biggin Hill 01959 540333 London City 0208 217 7600 NPO (24 hr) 0208 721 6000	Greater Manchester	0161 856 0260	0161 856 0270	Gwent	01633 867773	01633 642247
Hampshire/ IOW *	02392 899087	02392 899092	Hertfordshire *	01582 723352	01582 413663	Humberside	01482 220755	01482 220889	Isle of Man*	01624 825681	
Kent	01303 289269	01303 297320	Lancashire*	01253 407174	01253 604166	Leicestershire	01332 812581	01332 811044	Lincolnshire	01522 558052	01522 558054
Merseyside	0151 777 2377	0151 777 8520	Norfolk *	01603 788603	01603 787392	Northamptonshire*	01604 888575	03000 111 222 ext 343610 / 346112	Northern Ireland	02890 901242	02890 650222
Northumbria - Tyne & Wear	0191 214 0270	0191 2869 356	North Wales*	01492 804438	01407 724444	North Yorkshire	01609 789183	01609 789188	Nottinghamshire	0115 844 5049	0115 967 0500
South Wales- Cardiff	01446 710360	01446 710286	Staffordshire *	01785 226056	01785 235130	Suffolk*	01394 673969	01473 383383	Surrey*	01483 634585	01483 639936
Sussex	01293 568038	01273 404524	South Yorkshire	01302 385523	01302 385522	Thames Valley*	01865 555900	01865 555909	Warwickshire*	02476 639231	01926 415277
West Mercia*	02476 639231	01926 415277	West Midlands	0121 712 6099	0121 780 2112	West Yorkshire	0113 250 0275	0113 239 1189	Wiltshire *	01722 435201	01722 435312
West Mercia covers Shropshire & Worcestershire			Warwickshire – Coventry Fax 02476 639231 Wellesbourne Fax 01789 470465			Thames Valley - Berkshire, Buckinghamshire & Oxfordshire			* email facility available – contact individual force for details		

Police Scotland

Border Policing Command East - BPC(E)	Covers legacy Lothian & Borders, Central and Fife	Main ports: Edinburgh Airport, Grangemouth & Rosyth Ports	Tel: 0131 335 3051 Fax: 0131 335 3500	Border Policing Command West Maritime - BPC West (M)	Covers legacy Dumfries & Galloway	Main ports: Loch Ryan Port (Stena) and Cairnryan Port (P&O)	Tel: 01387 242300 Fax: 01776 704066
Border Policing Command North	Covers legacy Grampian, Northern and Tayside	Main ports: Aberdeen Airport, Inverness Airport, Dundee Airport, Aberdeen Sea Port, Perth & Montrose	Tel: 01224 725766 Fax: 01224 770412	Border Policing Command West Aviation – BPC West (A)	Covers legacy Strathclyde	Main ports: Glasgow International Airport, Prestwick Airport and Troon Port	Tel: 0141 532 6087 Fax: 0141 532 6075

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